GUIDED PATHWAY: BUSINESS ADMINISTRATION

For more information, visit www.dcccd.edu/busadmin and your academic advisor at your college.

This is an example course sequence for students interested in pursuing Business Administration. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn an Associate of Applied Science (AAS) degree in Business Administration. For official degree requirements, click here.

The AAS degree in Business Administration is designed for students seeking a broad program of study in all phases of business practices. This degree focuses not only on the core of management (principles of management, organizational behavior, and personnel administration) but also encompasses the critical areas of business operations (principles of marketing, accounting, and business law). Gainful employment information for this degree can be found at www.dcccd.edu/gainfulemp. Courses that complete the Degree (D) and courses that complete the Human Resources Assistant Certificate (HC) are noted below.

Visit www.ntxccc.org/pathways to view guided pathways created for students who complete an AAS degree and the options for transfer. Speak with an academic advisor at your college to choose courses that will help you to transfer to a specific university.

### COLLEGE READINESS REQUIREMENTS (only for the AAS)

Enrolling in one or more courses may be necessary if assessment activities and previous academic experiences indicate a need for additional knowledge and skills:

<table>
<thead>
<tr>
<th>READING &amp; WRITING PLACEMENT</th>
<th>MATH PLACEMENT</th>
<th>ENGLISH LANGUAGE PROFICIENCY</th>
</tr>
</thead>
<tbody>
<tr>
<td>TSI READING MET: _YES _NO</td>
<td>TSI MATH MET: _YES _NO</td>
<td>ENGLISH PROFICIENCY: _YES _NO</td>
</tr>
<tr>
<td>TSI WRITING MET: _YES _NO</td>
<td>TSI MATH MET: _YES _NO</td>
<td>ENGLISH PROFICIENCY: _YES _NO</td>
</tr>
</tbody>
</table>

If TSI OR ENGLISH LANGUAGE PROFICIENCY NOT MET, INSERT COURSE(S) NEEDED

☐ DREA / DWRI / DIRW (CIRCLE ONE)
☐ DMAT
☐ ESOL
☐ OTHER:
☐ OTHER:

Exemptions/waivers may exist. Speak with an academic advisor regarding placement in college readiness courses and your ability to enroll in core academic coursework.

### SEMESTER-BY-SEMESTER MAP FOR FULL-TIME STUDENTS

**ALL PLANS CAN BE MODIFIED TO FIT THE NEEDS OF PART-TIME STUDENTS**

#### SEMESTER 1

- **D HC**
  - Business Elective
- **S**
  - BMGT 1327 – Principles of Management
  - HRPO 2301 – Human Resources Management
  - HRPO 2307 – Organizational Behavior
  - BMGT 2382 – Cooperative Education-Business Administration and Management, General
  - ENGL 1301 – Composition I (core course)

**TOTAL SEMESTER CREDIT HOURS: 15**

#### SEMESTER 2

- **D HC**
- **S**
  - Mathematics Elective (core course)
  - BUSI 1301 – Business Principles
  - Elective
  - MRKG 1311 – Principles of Marketing
  - ACCT 2301 – Principles of Financial Accounting

**TOTAL SEMESTER CREDIT HOURS: 15**

#### SEMESTER 3

- **D HC**
- **S**
  - ENGL 1302 – Composition II (core course)
  - Elective
  - ACCT 2302 – Principles of Managerial Accounting
  - ECON 2301 – Principles of Macroeconomics (core course)
  - SPCH 1311 – Introduction to Speech Communication
  - SPCH 1315 – Public Speaking (core courses)

**TOTAL SEMESTER CREDIT HOURS: 15**

#### SEMESTER 4

- **D HC**
- **S**
  - BUSI 2301 – Business Law
  - PSYC 2301 – General Psychology
  - ECON 2302 – Principles of Microeconomics
  - POFT 2312 – Business Correspondence and Communication
  - Humanities/Fine Arts Elective (core course)

**TOTAL SEMESTER CREDIT HOURS: 15**

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1. Degree plans may change in later catalogs. You may use this pathway if you entered one of the seven colleges on or before this date.
2. Students must earn at least 25% of the credit hours (15 hours) required for graduation through instruction by one of the seven DCCCD college awarding the degree.
3. This is not an official degree plan. For official degree requirements, click here.
4. You must earn a grade of “C” or better in English 1301 and the selected college-level mathematics course.
5. There are several options to fulfill this requirement. See your academic advisor for a specific list.
6. The Human Resources Assistant Certificate is NOT offered at Brookhaven College.
7. Must take three-credit hour college-level course in Business, Management, General Education, or Human Resources Management.