Student Support Services
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**Top 20 Information Resources For Student Inquiries You May Encounter As A Faculty Member**

**Admissions**
Students apply for [admission](#), submit official transcripts, request transcripts, submit proof of the meningitis vaccination or exemption, and submit a change of physical address.

Room: C119  
Phone: 972.860.7385 or 972.860.8357  
Hours: M–R 8 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.

**Advising**
There are two locations for [advising](#). Be sure to inquire about the student’s college experience before referring them to an office.

Phone: 972.860.7106  
Hours: M–R 8 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.  
[efcadvising@dcccd.edu](mailto:efcadvising@dcccd.edu)

**First Year Experience** Advising is for EFC students with 29 or less credit hours or EFC students with 2 or fewer semesters completed.

Room: C120

**Completion Center** Advising is for EFC students with 30 or more credit hours or EFC students with 3 or more semesters completed. Transfer Advising, Graduation, and Career Services.

Room: C237  
Phone: 972.860.7199

**Bookstore**
Textbooks, school supplies, Scantron grade forms, gift and food items at the on-campus bookstore operated by Follett.

Room: N100  
Phone: 972.279.3660  
Hours: M–R 8 a.m. – 6 p.m. and F 8 a.m. – 1 p.m. (hours vary)  
[efcdcccd@bkstr.com](mailto:efcdcccd@bkstr.com)
Student Support Services

Business Office (Cashier’s Window)

The Business Office is where students pay for classes, set up tuition installment payment plans when applicable, obtain refunds and disbursements through eRefunds. An employee window is available for submitting official DCCCD business such as requisitions and other budget related paperwork.

Room: C126
Phone: 972.860.8381
contactingefcbo@dcccd.edu
Hours: M–R 8 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.

CARE Team

This team provides assistance to students, staff, and faculty in distress through consultation with concerned faculty, staff, and students. Members include Student Support Services, Counseling and Health Services, Police, Faculty, and Human Resources.

efcCARE@dcccd.edu
Emergency Contact: 911 on a Campus Phone and 972.860.4290 on a Mobile Phone
Report a concern: www.eastfieldcollege.edu/concern to complete a report.

CEVSS (Center of Excellence for Veteran Student Success)

Areas include assistance with applying and receiving VA educational benefits, Prior Learning Assessment (PLA) assistance, CEVSS New Student Orientation, CEVSS Advising, Tuition Waiver, and more.

Room: C112
Phone: 972.860.7340
VeteranAffairs@dcccd.edu
Hours: M–R 9 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.

Counseling

Counselors are licensed professionals assist students with crisis intervention, solution-focused counseling and referrals to other agencies and services and individual and group personal counseling. The PHASE Project grant implements activities designed to minimize suicide risks among vulnerable populations are EFC. The My Community Resources link is a free online directory for students.

Room: C140
Phone: 972.860.7270
Hours: M–F 8 a.m. – 5 p.m.

DSO (Disability Services Office)

The DSO department offers a variety of accommodations for students with disabilities or special requirements. Services are coordinated to fit individual needs and may include: sign language interpreting, computer-aided real-time translation (CART) services, note-taking services, reader/scribe services, use of assistive technology, loan of specialized equipment such as audio tape recorders and talking calculators, and providing large-print materials.

Room: C141
Phone: 972.860.8348
defdso@dcccd.edu
Hours: M–F 8 a.m. – 5 p.m.
**Student Support Services**

**eCampus Help Desk for Students**

Web: Technical Support
eCampus Student Tutorials
Phone: 1.866.374.7169 and 972.669.6402

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**ELLA (English Language Learning Advisement Center)**

This [department](#) provides academic and enrollment assistance for domestic students and immigration advising for international students who wish to enroll at the college.

Room: C125
Phone: 972.860.8308
[ELCglobal@dcccd.edu](mailto:ELCglobal@dcccd.edu)
Hours: M–R 8 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.

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**Financial Aid**

This [link](#) provides information on who gets aid, student rights and responsibilities, how to apply for aid, and financial literacy.

Room: C100
Phone: 972.587.2599 Call Center hours: M–R 7 a.m. – 7 p.m. and F 7 a.m. – 5 p.m.
[efcfa@dcccd.edu](mailto:efcfa@dcccd.edu)
Hours: M–T 8 a.m. – 7 p.m., W–R 8 a.m. – 5 p.m. and F 8 a.m. – Noon

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**Fitness Center**

EFC’s [Fitness Center](#) is open free of charge to credit students registered in a PHED/KINE course, faculty and staff with an Eastfield ID. There is a small fee ($10/month and $25/quarter) for using the pool for all others. The soft-surface, outdoor jogging trail is a mile long, marked off in quarter-mile increments. It’s open dawn to dusk. Outdoor basketball, racquetball and tennis courts are also open, and students can check out golf clubs and use the golf green to play a round.

Hours and availability are subject to change: M–R 2:30 p.m. – 5:30 p.m. and F 2:00 p.m. – 4:30 p.m.

The outdoor pool (which is kept at 88 degrees!) is open M–F noon-4pm from March to October. (A lifeguard is on duty then.) In the event of inclement weather the pool will be closed.

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**Health Center**

Services offered:

- First aid and emergency care
- Over the counter medications
- Rest and illness areas
- Lactation area for breast feeding moms
- Blood pressure monitoring
- Tuberculosis screening
- Hepatitis-B vaccinations
- Tdap vaccinations
- Pregnancy testing and counseling
- HIV/AIDS referrals
- Scheduled flu and pneumonia shot clinics, blood drives, mobile mammogram screenings, and HIV testing

Room: C139
Phone: 972.860.7190
Intramural Sports

The Intramural Sports Program at Eastfield College is committed to providing comprehensive and competitive recreational opportunities for students, faculty and staff. Intramural sports strives to enhance campus life and student development through programs that focus on social, recreational and leadership experiences. Learn about Intramural Sports use of IMLeagues.

Room: C237
jidecarew@dcccd.edu

Learning Commons (Library)

Collection catalog, databases, reserves, research guides, intercollege loan, services and policies are available in this dynamic learning commons and the multi-library system.

Room: L200
Phone: Reference: 972.860.7174 and Circulation: 972.860.7168
Hours: M–R 7:30 a.m. – 10 p.m. and F 7:30 a.m. – 5 p.m. and S 9 a.m. – 2 p.m.

OSER (Office of Student Engagement and Retention)

Student Life areas include Athletics, Clubs and Organizations, Service Learning, Student Government Association, Student Programs and Travel Requests, Intramural Sports, Common Book and the Completion Center.

Room: C237
Phone: 972.860.7199
Hours: M–R 8 a.m. – 7 p.m. and F 9 a.m. – 5 p.m.

Rising Star Program

Rising Star provides qualified high school graduates with academic support services for tuition and books if students have established financial need.

Room: C120
Phone: 972.860.7005
EFCRisingStar@dcccd.edu
Hours: M–R 8 a.m. – 7 p.m. and F 8 a.m. – 5 p.m.

SASS (STEM Advising and Student Success Center)

The mission of the SASS Center is to support STEM student and faculty academic excellence. Services include:

- STEM-academic advising
- Transfer advising and assistance
- TSI Prep Boot Camps
- Supplemental instruction
- State-of-the-art equipment and facilities for lab instruction
- Student-filed research
- Participation at academic conferences

Room: C201
4stemadvisor@dcccd.edu
Phone: 972.391.1016
Hours: 7 a.m. – 5 p.m.
Student Support Services

Testing Center (Assessments)
The Testing Center administers the TSI Assessment placement testing and other types of testing including the PAA, the Pre-Assessment Activity prior to the TSI Assessment. After the PAA, advisors provide a TSI testing referral.

Room: C113
Phone: 972.860.7011
Hours: Hours subject to change.
M–R 8 a.m. – 9 p.m. The last test is administered at 8 p.m. and TSI Assessment testing is between 8 a.m. and 6 p.m.
F 9 a.m. – 5 p.m. The last test is administered at 4 p.m. and TSI Assessment testing is between 9 a.m. and 2 p.m.

TRiO/SSS
TRiO is a federal outreach program of Academic services to help students who qualify. Eligibility includes first generation students or economically disadvantaged or students with a disability. Each student in the program is provided with an Individualized Prescription of Educational support services designed to meet their needs with individualized tutoring, advisement, peer mentoring, financial aid coordination and more.

Room: C141
Phone: 972.860.8353
effectrio@dcccd.edu
Hours: M–F 8 a.m. – 6 p.m. and F 8 a.m. – 5 p.m.

Tutoring (Learning Commons)
Free walk-in tutoring services are available for current students. Check this Libguide link to view schedules by discipline and more information.

Room: L200
Phone: 972.860.7174
Hours: M–R 9 a.m. – 7 p.m. and F 9 a.m. – 2 p.m. and S 10 a.m. – 2 p.m. (hours for subjects vary)

Upward Bound
The Upward Bound program develops the academic and motivational potential of students in the 9th through 12th grades to prepare them for college success.

Room: N230
Phone: 972.860.7284
Eastfield College Galleries, as an integral part of the Fine Art Department of Eastfield College, serve the Fine Art Department, the College community, and the larger community with a full annual schedule of diverse art exhibitions, supporting the understanding and creation of contemporary art. Concentrating primarily on innovative, significant works of contemporary fine art, exhibitions feature the work of regional and national professional artists, along with annual exhibitions by the fine art faculty and studio art students of the College, enriching the aesthetic environment and comprising a cultural resource for the community. Curatorial essays displayed in the gallery accompany all professional exhibitions, illuminating the means by which the exhibitions reflect the current discourses and practices of contemporary art.

In addition to exhibitions in Eastfield College Galleries, artworks from the Eastfield College Permanent Art Collection are installed throughout the campus. All exhibitions and gallery events are free and open to the public.

**Rooms:**

**H Gallery (H100)** located off the lower courtyard between buildings F and C

**Gallery 219 (F219C)** located on the main floor of the F building

Contact: Gallery Director, 972-860-7329

Hours: 9 a.m. – 4 p.m. weekdays

**Events Calendar Website:** [https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx](https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx)
Sports are one of the many enjoyable aspects of the college experience. Community colleges offer a wide variety of sports opportunities and compete in their own leagues. Eastfield College teams have talented players and winning histories. They invite faculty attendance and support.

**Eastfield College Athletics Website:** [https://www.eastfieldcollege.edu/slifeefc/athletics/pages/default.aspx](https://www.eastfieldcollege.edu/slifeefc/athletics/pages/default.aspx)

### Basketball

The Harvesters have been nationally ranked in the NJCAA Top Ten for the past 10 seasons.

**Contact:** Head Basketball Coach and Athletic Director, 972-860-7645

**Schedule:** [http://njcaa.org/sports/mbkb/2017-18/div3/schedule?teamId=zi9cuge3zy246u83](http://njcaa.org/sports/mbkb/2017-18/div3/schedule?teamId=zi9cuge3zy246u83)

**Website:** [https://www.eastfieldcollege.edu/slifeefc/athletics/basketball/pages/default.aspx](https://www.eastfieldcollege.edu/slifeefc/athletics/basketball/pages/default.aspx)

### Baseball

The Harvesters have produced award winning players and a well-ranked team.

**Contact:** Head Coach, 972-860-7643

**Schedule:** [http://www.njcaa.org/sports/bsb/2017-18/div3/schedule?teamId=x10a6utguqeig5z1](http://www.njcaa.org/sports/bsb/2017-18/div3/schedule?teamId=x10a6utguqeig5z1)

**Website:** [https://www.eastfieldcollege.edu/slifeefc/athletics/baseball/pages/default.aspx](https://www.eastfieldcollege.edu/slifeefc/athletics/baseball/pages/default.aspx)

### Soccer

The Lady Harvesters have earned awards and high rank in the conference as well as in the nation.

**Contact:** Head Women’s Soccer Coach, 972-860-7378

**Schedule:** Contact the coach for information.

**Website:** [https://www.eastfieldcollege.edu/slifeefc/athletics/soccer/pages/default.aspx](https://www.eastfieldcollege.edu/slifeefc/athletics/soccer/pages/default.aspx)

### Volleyball

The Lady Harvesters have achieved numerous honors and are highly ranked in the nation.

**Contact:** Head Women’s Volleyball Coach, 972-860-74324

**Schedule:** Contact the coach for information.

**Website:** [https://www.eastfieldcollege.edu/slifeefc/athletics/volleyball/pages/default.aspx](https://www.eastfieldcollege.edu/slifeefc/athletics/volleyball/pages/default.aspx)
The Common Book Project at Eastfield College fosters a sense of community and enriches the learning experience for our students. It engages students in conversations among peers and professors and invites their participation in workshops, a guest speaker series, and special events throughout the academic year. The CB Project promotes literacy and points to connections between fields of study across the curriculum. Special events associated with the Common Book are free and open to the public.

Website: https://www.eastfieldcollege.edu/slifeefc/common-book/pages/default.aspx
Dance

The Eastfield College Dance Company performs a broad range of dance forms and choreography representative of the cultural diversity of our campus and the community at large. The company presents two large-scale performances annually featuring choreography by students, faculty, and guest artists. Each semester, the Dance Department hosts Dance and Snack, a free, outdoor dance concert in which student dancers present experimental choreographic projects.

The Dance Company collaborates with the Drama Department on musicals, with the Visual Arts Department and EFC Galleries on site-specific works, and participates in Black History Month, Women’s History Month, and Cinco de Mayo celebrations.

All performances are free and open to the campus and community.

Room: Performance Hall, F Building, Eastfield College
Contact: Dance Program Coordinator, 972-860-7036
Events Calendar Website: https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx
The Eastfield College Music Department strives to create a musical community that is rich with cultural, social, and intellectual diversity. It seeks to affirm the fundamental value of music in education settings and in society at large, going beyond advocacy to enhance the musical life of the broader community, from local to national.

Concerts in the weekly recital series represent a variety of musical genres and often reflect what is happening in the community, the College, and the calendar (Hispanic Heritage Month Concerts, Black History Month Concerts, Women’s History Month Concerts, etc.).

The high-quality performers include EFC faculty, DFW musicians, and national and international artists. These performances motivate our students to be experts in performance and to also understand the level of musicianship and dedication it takes to be a professional in the music field.

In addition to the recital series, we have very active student ensembles that perform frequently on and off campus including: EFC Jazz Ensemble, EFC Jazz Combo, EFC Brass Ensemble, EFC Chorus, and the EFC Guitar Ensemble.

**Room:** Recital Hall (F117)
**Contacts:** 972-860-7139 and 972-860-7135
**Hours:** Weekly performances on Wednesdays at 12:30pm in room F117 are free and open to the public.
**Events Calendar Website:** [https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx](https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx)
Theater

The Eastfield College Harvester Theater Company produces two mainstage performances each semester (mainstage not necessarily meaning on the performance hall stage but a full-department production) along with informal collaborative projects with the vocal music, theatre performance classes, and other disciplines including English, journalism, criminal justice, and graphic design, among others.

Our diverse programming is designed to create a nurturing and challenging environment for students, the campus and community. All performances are open to the campus and community. A modest admission fee is charged for evening performances. Midday performances are free.

Room: Performance Hall, F200
Phone for Individual Tickets: 972-860-8381 (Eastfield Business Office)
Contact for Group Ticket Sales (8 or more): Drama Program Coordinator, 972-860-7653
Events Calendar Website: https://www.eastfieldcollege.edu/cd/instruct-divisions/efc/arts-comm/arts-collective/pages/calendar.aspx