

## **DCCCD Retention Best Practice Submission Form**

Across the district there are many successful practices that contribute to the retention of students. As the district begins to develop a greater emphasis on its retention strategy, all locations are asked to identify and submit information about successful retention programs and activities. Please complete the following information on selected practices.

College/Location: **Richland College, World Languages, Cultures and Communications**

The Retention Best Practice is primarily supported by what college/location area:

Instruction\_\_\_\_ Student Services\_\_\_\_ Administrative\_\_\_\_

Combination of areas: (Please list)

**Instruction and Student Services**

Contact Person: (Include contact information)

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Retention Best Practice Title:

**Extra Tutoring for At Risk Students**

Retention Best Practice Area of Focus:

Math\_\_\_\_ STEM\_\_\_\_ Honors College\_\_\_\_ Other\_**English 1301**

Retention Best Practice Executive Summary: approximately 50 words (Please use additional pages for a detailed description)

**This Best Practice will provide off hours online live tutoring for probation and suspension students who traditionally wait until the last minute to dash off a paper, thus risking a bad grade at best or plagiarism at worst. The tutoring would be conducted by Master's Degreed Online trained English Instructors who would use Wimba to tutor students 2:00pm-6:00pm Monday through Friday, and 10:00pm to 2:00am Sunday through Thursday. The advantage with this kind of instruction is that both students and the tutor/instructors can examine a paper together live, in real time, face to face through the web camera. Tutor/Instructors can work with more than one student simultaneously.**

Please describe the evaluation measures utilized to support this initiative as a best practice.

**Student success and retention will be tracked by our Office of Institutional Research. Positive results will indicate the need for this kind of service and support its continuation. In addition, fewer instances of plagiarism will indicate the need for this kind of program.**

Provide a summary of the results, including data (such as trend lines over time) to show how it impacted retention and is a best practice.

**This is a Best Practice that is waiting for funding. Once it is implemented, we expect it to show marked improvement in student success rates and retention of At Risk Students because they are getting the help they need at a time when they need it.**

What would be needed to replicate the practice at other DCCCD colleges?

**This practice would need Adjunct Faculty willing to serve as tutors during this time and coordination between the English Program, student services, advising, and tutoring centers.**

Cost to implement this practice (financial and human):

**This Best Practice proposal would employ up to four instructors, initially. Because the instructors are degreed, the daytime tutor/instructor would be paid at the Tutor II midpoint level: \$15.14 per hour for 20 hours a week. The night tutors/instructors would be paid at the midpoint Tutor III level in order to attract participants: \$19.18 times 20 hours per week. In addition, computer cameras would be purchased for instructor/tutors and students at approximately \$30.00 each. The total funding we are seeking is \$65,000.00 per academic year.**