

Dallas County Community College District
District Law Enforcement Council

CHARTER

Effective: June 1, 2009

CONTEXT (definition: the environment and/or conditions which contribute to and/or complicate the need for an official point of collaboration.) Separate campus police departments; different policies and procedures in each department; no central control over all departments; and the District is one legal entity that is liable/responsible for all.

Each college police department is individually approved by the state. The departments need to be consistent in policies and procedure and to have a forum to communicate and collaborate as well as make recommendations that are District-wide in scope. Therefore, the District Legal Counsel serves as a coordinator and facilitator of this council and is typically the person who will make the police departments recommendations to the Chancellor's Staff as well as other groups, as appropriate.

PURPOSE (definition: a bullet-point summary (i.e. 3-5 items) of the intent of effort; might be objectives, goals, and/or actions.)

Official Name: The District Law Enforcement Council

Sponsor: District Legal Counsel

The District Law Enforcement Council's purpose is as follows:

- Prioritize, promote and participate in the creation and implementation of District-wide safety standards.
- Create an up-to-date, comprehensive police procedures manual.
- Establish a new electronic report writing system throughout the District for all police departments.
- Make recommendations to improve communications, training, technology and other police matters to protect life and property of District, its students, employees and the public.

BOUNDARIES (definition: parameters which must be acknowledged in performing the assigned work; may be related to legal, financial, or another defined area.) Assigned work requires legal review as well as financial review on some occasions.

For example, the District's use of force policy requires legal review to ensure compliance with law. Another example, communication systems upgrade requires a financial review due to budget implications.

CONSTRAINTS (definition: limitations, regulations, restrictions or other confining requirements related to the work and impacting individuals, groups and/or the District.) The polices and procedures as well as actions of the police departments are constrained by state law and regulations

For example, the District’s use of force policy requires police officers to comply with law.

TYPE OF ORGANIZATION:

- **Functional Council** – A sponsored team with responsibilities for on-going assignments and membership based on function within the DCCCD. Work includes research, discussion, and recommendations for District-wide action in responding to external mandates and internal responsibilities. The council may appoint committees or sub-committees as needed.

ORGANIZATION MEMBERS:

FUNCTIONAL ROLE	NAME * DENOTES LEADERSHIP ROLE (I.E. CHAIR, CO-CHAIR, ETC.)	TITLE	HOME LOCATION
Legal Experience	*Chairman	District Legal Counsel	District Office
Police Experience	Member	Police Chief/Director	Brookhaven College
Police Experience	Member	Police Chief/Director	Cedar Valley College
Police Experience	Member	Police Chief/Director	Eastfield College
Police Experience	Member	Police Chief/Director	El Centro College
Police Experience	Member	Police Chief/Director	Mountain View College
Police Experience	Member	Police Chief/Director	North Lake College
Police Experience	Member	Police Chief/Director	Richland College

ORGANIZATION RESOURCES: Assistant Director, Risk Management.

MEETING SCHEDULE and LOCATION: Third Wednesday of month, 9:30 am at District Legal Department, 1601 S. Lamar, # 213.

ORGANIZATION SPONSOR: Robert Young, District Legal Counsel.

DATE FOR REVIEW/RECONFIRMATION: 2012

Approved for two year period beginning 09/01/2010

Signed by the Sponsor or Sponsor's Representative

Date