

**DCCCD Distance Education & Learning Technologies Council  
Notes from 1/13/10 Meeting**

**Attending:**

(√) Audra Barrett	(√) Lisa Nightingale	Resource: ( ) Angela Auzenne
(√) Ed Bowen	(√) Jane Penney	Resource: (√) Dottie Clark
( ) Jim Corvey	(√) Jim Picquet	Resource: (√) Bob Crook
(√) Glenda Easter	(√) Pam Quinn	Resource: ( ) Susan Hall
(√) Sam Govea	(√) Emilio Ramos	Guest: (√) Darrell Cain
(√) J.D. Haight	(√) Shirley Thompson	
(√) Sandi Newton		

**Agenda Item: Approval of New DELT Council Co-Chair**

Because of Michael Dennehy's new position, he will no longer be serving as the DELT co-chair. Audra Barrett was appointed to fill the co-chair position. Sam Govea will be Brookhaven's DELT Council representative.

**Agenda Item: Update on Intellectual Property & Copyright Subcommittee & the Strategic Distance Learning Governance Team**

The Intellectual Property & Copyright subcommittee had documents (and minority report) to share with Robert Young. These documents were shared with the faculty council and on to the chancellor and will eventually be shared with the CEO Dialogue Group. Andrew Jones will share with the VP Council. It is still a working document status at this point. Plans are to distribute to campuses in late January, for Board approval in the spring, and implementation in the fall. There will be more defined training of intellectual property.

The SDL Governance Team is reviewing recommendations and reports submitted by the task forces. The DELT Council will be handling some of the recommendations from the task forces. Some members have not seen their task force's final reports yet.

**Agenda Item: Activities of Help Desk**

Two new help desk analysts (Norman Ridgway and Heather Pritchett) have been hired, one for faculty support and one for student support. The Presidium contract will be ending in the fall, so an RFP will be going out this spring for the 3-year tech support contract. 54,262 "tickets" were processed, and the goal is to respond within two hours. LCET staff is answering 20% of these calls. A satisfaction survey is routinely sent after each ticket closes. Our positive feedback numbers are above industry average.

**Agenda Item: Dallas TeleCollege Spring Update**

There are 1,989 active 9xxx courses currently. The call for summer cross-listed sections will occur in early February. All sections are assigned randomly, and any sections received late are listed at the end.

In a discussion related to sections, campuses are following the practice of reducing number of sections/suppressing classes until others fill.

### **Agenda Item: eCampus Items**

- Averaged 6,000 simultaneous users during the WinterTerm.
- Downtime is scheduled to begin at 5:00 a.m. on Friday morning (1/15) to install patch.
- Working to establish dates for downtime 3 times per year for Bb maintenance (May, August, and late December/early January).
- Import/export feature will be disabled for two weeks beginning on 1/18.
- Heavy course copy in progress now; 6,000 course copy requests currently can be done in 24 hours.
- Two new employees: Daniel Luciana (project manager) and Leon Hart (network support specialist).

### **Agenda Item: ITC eLearning 2010 Conference**

Nominations are being accepted for an “Outstanding eLearning Student” award to be presented at the ITC eLearning 2010 Conference to be held in Fort Worth February 21-23. The local DCCCD student will be invited to the conference to accept the award.

### **Agenda Item: Around the Table Sharing**

Campuses are gearing up for spring.

#### **DSC**

- The Netmail student email address system will be decommissioned by August.
- The new emergency alert system will be rolled out this semester.
- The topic of eliminating the use of Groupwise Novell ID formatted email addresses on external documents to be in compliance with District policy is one of many opportunities to reduce unauthorized access.
- At the end of summer 2010, grade entry will overlap with faculty return week.

#### **El Centro**

- Experienced problems with some videos not being available during the Tegrity upgrade.

#### **Brookhaven**

- Sharing their training schedules with North Lake.
- They are focusing on Pronto training

#### **LeCroy**

- Let Darrell know if there is interest in the retention partnership proposal. Faculty training for retention was held this week for the upcoming pilot with 800 students.
- The district is establishing a new Active Military Council which will bring all colleges together to meet the needs of military students and their families and meet obligations of the SOC agreement.
- Discussion of the Coordinating Board document “SubChapter P. Approval of Distance Education Courses and Programs for Public Institutions” focusing on distance education courses, definitions, degree plans, and dual credit courses.

**Next Meeting** - 1:30 on **February 10** at LCET.