

JEAN SHARON GRIFFITH
STUDENT DEVELOPMENT LEADERSHIP AWARD
SELECTION CRITERIA
2009-2010

Guidelines and Procedures

The district-wide award for student service excellence, renamed the “Jean Sharon Griffith Student Development Leadership Award” after the untimely death of Sharon Griffith in 1987, recognizes a person who or a team which exemplifies the personal characteristics, exhibits the leadership qualities, and makes the kinds of significant contributions to the development of students and student success that Sharon did. In addition, the award recognizes those individuals or groups who will “tell the truth” in spite of the consequences while remembering that we must also “warm the hearts” of our students and colleagues.

Sharon Griffith began her career in the DCCCD as an Art faculty member at Mountain View in 1971. After serving as MVC’s chair of the Humanities Division, she moved to Richland in 1976 and became the colleges Dean of Students, and eventually, Vice President of Student Development. Sharon’s efforts to bring technology to student services led to the eventual creation of many computerized systems which are still in use today.

Sharon was admired for her wit, integrity, competence, diligence, honesty, and persistence. She was loved for her playfulness, compassion, and caring. She was respected for her leadership and for the countless contributions she made to the Student Development efforts in our institutions and to the Student Services profession itself. Sharon served as a mentor and role model to many administrators, faculty members, and supports staff. She was especially helpful to many DCCCD women who she encouraged to seek leadership positions. Sharon made a significant difference in the lives of individuals and in the institutions in which she worked. By giving this award in her memory each year to a deserving individual or team, we help to assure she will never be forgotten.

Timeline/Submission of Materials for District-wide Award

The campus winner will complete this personal profile form and return it to the campus contact person according to the location deadline. The campus contact person will send this form, the original nomination and a cover letter to Dawn Segroves, District Human Resources, District Office no later than **Friday, November 6, 2009, 5 p.m.** No other documents are to be sent.

Selection of the District-Wide Winner

The District-wide selection committee will be assembled and the District-Wide Jean Sharon Griffith Award of the Year will be selected.

Recognition

Each location winner and the District-Wide winner will be recognized at a reception to be held in early Spring prior to the location Conference Day celebrations. The Public Information Offices will publicize the name of the winners through location newspapers and staff newsletters.

Each recipient will receive a \$1000 award from the respective college budget. The District-wide Jean Sharon Griffith Student Leadership award will receive \$500 from the Chancellor's Fund of the DCCCD Foundation.

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NOMINATION FORM

Nominee Name(s):	<i>(If team, maximum size of 10 to be recognized)</i>
Location:	
Describe how nominees or team's leadership has positively affected your work group, institution, and/or district. (120 words maximum)	
Describe nominee's or team's contributions to the development and success of students (120 words maximum)	
Describe how nominee or team has served as a role model/mentor for others on campus. (120 words maximum)	
Describe nominee's or team's contribution to the student services profession. (120 words maximum)	
Describe how you or your team has exercised initiative and/or taken risk. (120 words maximum)	
Nominated By:	
Date:	

Note: Party/parties nominating individuals must strictly adhere to the maximum word limit for all categories listed.